

Taylor Hairston

Middle River, MD

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Authorized to work in the US for any employer

Work Experience

Registered Medical Assistant

PEDIATRICS AT CHARTLEY - Randallstown, MD

August 2023 to Present

Obtain vitals on patients ranging from Newborns to 25 years in age, PKU testing, Bilirubin testing, Covid/Flu/RSV and other illness testing, schedule patient appointments, scan patient documents in Advanced MD system, clean and stock patient rooms, record temperatures in vaccine refrigerator and freezer, performed immunizations

Registered Medical Assistant (RMA)

Maryland Vascular Specialists.

2020 to July 2021

Obtaining patient vitals, assist in Endo closures, scheduled patient appointments, check-in and checked out patients, obtained prior authorizations, sclerotherapy, chart prep, and answering phones.

Registered Medical Assistant

Clinical associates

January 2018 to October 2018

Asses patient vitals, performed EKG's, read urine drug screens, administer injections, scheduled patient appointments, verified insurance information, obtained prior authorizations for medical and pharmacy purposes, phlebotomy used Nextgen emr.

Registered Medical Assistant

Maryland Pain Specialists - Towson, MD

October 2015 to January 2018

Asses patient vitals, assist in procedures using Fluoroscope and ultrasound, read urine drug screens, phlebotomy, set patient appointments, obtained prior authorizations for medical, and pharmacy purposes, used Epic EMR system.

Registered Medical Assistant

York place - Timonium, MD

July 2014 to January 2015

Responsibilities

Registered patients, took patient vitals, basic training in ECW, performed EKG's, performed nebulizer treatments, injections, phlebotomy, scheduled patient appointments, assisted in gynecologic duties.

Accomplishments

Helped other coworkers by helping process patients, and working the front desk as well.
Hired on my Externship from Fortis Institute.

Skills Used

Phlebotomy, customer service, vitals

Registered Medical Assistant (RMA)

Nova interventional pain management

Obtain patient vitals, read and interprets urine drug screens, and medical scribe.

Education

Certification in Medical Assistant

Fortis institute - Towson, MD

2013 to 2014

High school diploma or GED

Skills

- Phlebotomy, Administering injections, Taking vitals, etc. (5 years)
- Receptionist (5 years)
- Filing (5 years)
- Data Entry (5 years)
- Scheduling (5 years)
- Billing (4 years)
- eClinicalWorks
- Epic
- Medical Office Experience
- EMR Systems
- Medical Imaging
- Patient Care
- Medical Records
- Venipuncture
- Vital signs
- Medical Scheduling
- Transcription
- Laboratory Experience
- Computer Skills
- Patient monitoring
- Documentation review
- Information management
- Communication skills

- Customer service (10+ years)
- Medical Terminology
- HIPAA
- Clerical Experience
- Triage
- Insurance Verification
- Anatomy Knowledge
- Anatomy knowledge
- Physiology knowledge
- Medical terminology
- Vital signs

Certifications and Licenses

Nationally Registered Certified Medical Assistant (NRCMA)

Registered Medical Assistant (RMA)

CPR Certification

BLS Certification

Certified Medical Assistant

Assessments

Medical terminology — Proficient

December 2021

Understanding and using medical terminology

Full results: [Proficient](#)

Protecting patient privacy — Proficient

April 2022

Understanding privacy rules and regulations associated with patient records

Full results: [Proficient](#)

Attention to detail — Proficient

December 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Nursing assistant skills — Proficient

February 2021

Providing nursing aid to patients using knowledge of relevant equipment and procedures

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.