





ROBYN DUSE

Producer / Actress / Business Owner

I am an enthusiastic, self-motivated, reliable, responsible and hardworking person. I am a mature team member and adaptable to all challenging situations, who works well both in a team environment, as well as, using my own initiative. I am able to work well under pressure and adhere to strict deadlines.

CONTACT

 1 310 923 8332

 admin@theactorsstudio.net.au
admin@chrysalisfilmproductions.com

Location - Los Angeles

WEBSITE

www.robynduse.com

www.chrysalisfilmproductions.com

EDUCATION

Recent Education: 2020 - Current

Australian Institute of
Professional Counselling

SKILLS

- * Clear and concise communication skills
- * Strong Work Ethic
- * Strong organizational skills
- * Industry Knowledge
- * Professionalism
- * Punctuality
- * Strong writing and listening skills
- * Ability to take direction well
- * Driven, friendly, approachable and a team player
- * Ability to adapt positively to change
- * Ability to work independently in a fast paced work environment
- * Ability to work effectively in a collaborative team environment
- * Ability to embrace cultural diversity
- * Expertise in reading scripts, dialogue and any form of written content
- * Ability to liaise with various team members

WORK EXPERIENCE:

Production Assistant - Feature Film 'Back Burner' (2023-2024)

- * Assisting cast and crew
- * Running daily errands for cast and crew
- * Assisting with office duties
- * Directing cast and crew
- * Assisting with props and set
- * Distributing paperwork
- * Overall assistance on set
- * Managing crowds

Casting Director - Film 'Bully' (2018)

- * Read Scripts
- * Meetings with producer and director to determine role requirements
- * Review CVs and contact suitable actors
- * Organise auditions and readings
- * Interview and audition actors to determine their suitability for the part

Chrysalis Film Productions -


- * Organizing contracts
- * Meetings and organizing meetings
- * Daily phone calls and emails
- * Deal memos
- * Organizing finance for films
- * Organizing cast, crew, film equipment and locations
- * Location scouting
- * Organizing scripts and re-writing of scripts
- * Liaising with industry professionals locally and internationally
- * Organizing and being present for script table reads, rehearsals and shooting of the films
- * Directing / Overseeing cast, crew and overall producing the films
- * Producing Chrysalis feature film




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Founder/Director: The Actors Studio Australia

- * Working with Film/Television Producers, Directors, Writers, Casting Directors and Actors
- * Facilitating workshops/classes with industry professionals around various cities within Australia and Los Angeles
- * Book keeping, handling pay, money, invoices, phone calls, advertising, marketing, emails to industry professionals and students
- * Created and liased with industry professionals - Hollywood agents, managers, acting coaches, casting directors, producers, actors, directors, cinematographers, writers for our Hollywood program for students
- * Created on - line zoom events for creatives globally with Hollywood reputable industry professional
- * Daily duties of running an acting studio - setting up cameras, lighting, cleaning, editing, technicalities of equipment, organizing staff, students, advertising and marketing strategies

Founder/Director: Oceanic Film and Television Association International

- * Liased with other companies to set - up the organization
- * On- going daily preparation and meetings with directors of the company
- * Setting up workshops, seminars and video content
- * Website and social media advertising content
- * Organization of contracts
- * On going daily phone calls and emails
- * Business Meetings
- * Handling memberships
- * Handling bookings, money, invoices to industry professionals and members
- * Advertising/marketing material
- * Liaising with industry professionals and members
- * Working with Film and Television Producers, Directors, Writers, Casting Directors and Actors
- * Giving members industry advice and guidance on their career path
- * Giving back to members and the community
- * Created an on-line global presence assisting members and the community

REFERENCES:

Michael Mandaville
DGA Producer, Line Producer, Director, Writer
Cell- 310 621-7488
Email: mandavillemedia@gmail.com

Steven Bernstein
DGA Writer, Director, Cinematographer
Cell - 310-890-2502
Email: stevenbernstein123@gmail.com