

JOSHUA J. SMITH
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PROFESSIONAL SUMMARY

Fire and Medic Professional with proven experience in responding to emergency calls, performing fire suppression, and providing emergency medical care. Maintains readiness in preparation for both emergency and non-emergency response. Experienced in performing general office and clerical work preparing office and clerical work. Knowledge in department policy and procedures, current and accepted firefighting practices. Manages departmental and county policies and procedures and related federal, state, and local guidelines.

- Fire Suppression
- Inventory Management
- Fire and Life Safety
- Equipment Maintenance
- Data Entry
- Community Outreach
- Emergency Response
- Safety Management
- Emergency Procedures

PROFESSIONAL EXPERIENCE

Barrow County Fire Department – Winder, GA

2020 – Present

Firefighter / Sergeant | AEMT

- Planned, developed, implemented, and monitored fire safety plans to address specific fire and life safety systems
- Responded to emergency situations quickly and assessed conditions to contain fires, assist victims and prevent escalation
- Cleaned, serviced, and maintained fire apparatus in condition of readiness and performed general maintenance of fire department property
- Laid hose lines and operated nozzles, pumps, hydrants and fire extinguishers
- Extinguished flames and embers to suppress fires with shovels and hand-driven water or chemical pumps
- Trained continuously to maintain required physical fitness for demanding work
- Tested and inspected tools, equipment and gear to maintain readiness for different fire scenarios

Athens Clarke County Fire Department – Athens, GA

2022 – 2023

Firefighter | AEMT

- Responded to emergency situations quickly and assessed conditions to contain fires, assist victims and prevent escalation
- Cleaned, serviced, and maintained fire apparatus in condition of readiness and performed general maintenance of fire department property
- Laid hose lines and operated nozzles, pumps, hydrants and fire extinguishers
- Extinguished flames and embers to suppress fires with shovels and hand-driven water or chemical pumps
- Trained continuously to maintain required physical fitness for demanding work
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Live Wire Athens – Athens, GA

2019 – 2020

Operations Manager

- Managed operations for private events, festivals, and concerts (500 - 2500)
- Collaborated with multiple vendors and points of contact to insure a proper communication between parties
- Managed all safety concerns though out events including set up and break down proper layouts, and build out by venue and client
- Provide proper care and customer service
- Managed venue and event finances (budgets, like what was the highest amount of event finances you were managing?)

Terrapin Brewing Company – Athens, GA
Special Events Lead

2017 – 2019

- Managed special events with over 1,500 guests and lead a staff of 15
- Executed safety protocols and acquire proper contracts and liability forms. - Establish proper contacts and leads for future events
- Coordinated vendors, timelines and budgets for events Directed event production in collaboration with sponsors, hosts and internal teams

Tailored Events – Athens, GA
Wedding Planner

2014 – 2017

- Monitored event activities to ensure compliance with applicable regulations and laws, satisfaction of participants, and resolution of any problems that arise
- Organized, maintained and negotiated contracts, records and financial details; stylized and designed the layout, timeline, and production of the show
- Established and maintained cooperative relationships with representatives of community, consumer, employee, or public interest groups

American Classic Tattoo – Athens, GA
Body Modification Specialist

2007 – 2017

- Be properly trained and educated in Blood Bourne Pathogens / First Aid / CPR.
- Assess any emergency situation (Fainting, concussion, excessive bleeding, etc.) and be able to act accordingly under pressure
- Keep records of customer interactions or transactions, recording details of inquiries, complaints, or comments, as well as actions taken

EDUCATION

Athens Technical College | Diploma, *EMS Professions* | *AEMT*

CERTIFICATIONS

- | | | |
|---|---|-------------------------|
| • Emergency Medical Technician (AEMT) | • NPQ Firefighter I | • NPQ Firefighter II |
| • NPQ HAZMAT Operations | • NPQ HAZMAT Awareness | • CPR / BASIC FIRST AID |
| • Class F License | • NPQ Apparatus Operator | • NIMS 100 • NIMS 200 |
| • NIMS 700 • NIMS 800 | • GFA Pressurized Container Fire Control | |
| • GFA Structural Fire Control | • State FMO Introduction to NIFIRS 5.0 | |
| • Crash Victim Extrication 1 | • GFA Interior Search and Rescue | |
| • GFA Principles Of Building Construction (Combustible) | • GFA Principles of Building Construction (Non-Combustible) | |
| • C.I.S.M - 1 on 1 | • C.I.S.M – Group | |
| • Leadership in Supervision 1 | • CPR / Basic Life Support Instructor | |
| • NPQ Evaluator | • TECC Valkyrie Medical Solutions | |
| • Fire Officer 1 | • Fire Life Safety Code | |
| • Fire Instructor 1 | • P.I.C.O | |
| • S.T.I.C.O | • D.M.I.C.O | |
| • G191 • NIMS 300 | | |