

**Emily Irwin
(Milly)**

Milly.irwin97@gmail.com

Education:

Medford High graduate
489 Winthrop St, Medford, MA 02155
781-393-2204

9/1/2013 - 6/23/2016

New England School Of Photography
Professional photography program
274 Moody St, Waltham, MA 02453
617-437-1869

10/3/2016 - 6/14/2018

Work experience:

Best Buy: security
162 Santilli Hwy, Everett, MA 02149

8/29/2016-9/5/2017

- Securing company assets.
- Monitoring all surveillance cameras throughout the shift.
- Attention to detail.
- Working well in a team.
- Communication skills.
- Making sure all products are secured.
- Being able to close and open the store.
- Provide the best customer service.
- Checking the machinery for safety standards.
- Patrolling assigned sections.
- Acting quickly during emergency situations.
- Keeping an organized work area.

Banana Republic: Sales associate
559 Assembly Row, Somerville, MA 02145

9/7/2018- 7/2/2019

- Communicate our brand to all our customers.
- Professional interaction with customers, supervisors, and peers.

- Provide the best customer assistance possible.
- Attention to detail.
- Have proper time management with assigned tasks.
- Stocking and restocking shelves.
- Maintaining our work area for the whole team.
- Cashier experience.

(Encore) The Buffet: Host

7/5/2019 - 9/01/2020

1 Broadway, Everett, MA 02149

- Effective communicator.
- Provide amazing customer service.
- Show high energy to guest and coworkers.
- Multitasking in all situations.
- Be action oriented.
- Attention to detail.
- Assist coworkers and upper management.
- Keep an organized work station.
- Show compassion to all the people I interacted with.
- The ability to remain calm under pressure.

River Bar: Host

661 Assembly Row, Somerville, MA 02145

4/22/2021 - 8/5/2021

Bondvet: Careful coordinator

November 2022-July 2023

- Effective communicator.
- Multitasking.
- Answering phone calls professionally.
- Greeting clients, signed them in, and directed them to their destination.
- Communicating clearly to both clients and doctors/team.
- Calling for Medical Records.
- Managing Medical records.
- Scheduling appointments.
- Scanning medical records and uploading them to patient's file.
- Managing and answering emails.
- Attention to detail.
- Collecting patient payments.

Beth Israel Deaconess Medical Center – Emergency Department

Radiology Technician Assistant | August 2023 – Present

- Transport patients safely to and from radiology departments, including X-ray, MRI, Ultrasound, Interventional Radiology (IR), and CT.
- Verify patient identification using wristbands and follow all hospital safety and HIPAA protocols.
- Assist technologists with patient positioning and preparation for imaging procedures.
- Operate and maneuver hospital beds, stretchers, and wheelchairs with care and precision.
- Communicate clearly with both nurses and patients to explain transport procedures and ensure comfort and understanding.
- Provide support in patient lifting, transfers, and mobility assistance.
- Manage incoming calls, coordinate workflow.

Volunteer Work

- | | |
|---|------------------|
| 1. Muccini Burke campaign | 9/28/15 |
| <ul style="list-style-type: none"> • Answering phone calls. • Making phone calls. | |
| 2. <i>Cleaning the Mystic river</i> | 6/27/15 |
| 3. Stoneham Zoo | 7/8/14 - 8/29/14 |

Skills & Experience

Modeling: Experience posing for photography students and professional shoots; includes makeup application, studio and outdoor work, and collaboration with photographers on creative direction.

Acting: On-camera and character performance experience; expressive range, memorization skills, and comfort taking direction in live or recorded settings.

Photography & Editing: Skilled in Adobe Photoshop, Lightroom, and Final Cut Pro. Strong eye for composition, lighting, and post-production color correction.

Design & Web: Experience designing and maintaining creative webpages; proficient in layout, visual storytelling, and branding consistency.

Exhibitions & Recognition: Work featured in LoosenArt exhibition (Rome, Italy); Adobe Achievement Awards Semi-Finalist.

Creative Production: Experience managing multiple projects simultaneously; organized and detail-oriented with excellent time management.

Communication: Strong interpersonal skills; able to collaborate effectively with teams, clients, and talent.

Printing & Presentation: Knowledge of digital and fine art printing processes and professional image presentation standards.