

Gracie Langstaff

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## Executive Summary —

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I'm a student at Fleming College in Peterborough for Mental Health and Addictions Worker program. I was enrolled in the french immersion program at **Cobourg Collegiate Institute** and I have my full bilingual certification. I am also a fully licensed driver with a vehicle and can commute to different locations. I am very organized, and I have great time management skills. I work well independently as well as in a team setting. I take pride in my work, and I am looking forward to developing new skills. Given the opportunity, I am confident that I would make an excellent addition to your team.

## Experience

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### **Cobourg Walmart / Cashier**

OCT 2022 - SEPT 2023, 73 STRATHY RD

I learnt many different skills. I am Self checkout trained as well as Cashier Trained. I'm always willing to learn new skills and work hard to perfect them. I enjoy contributing to a positive work environment. I've been trained in doing online orders, pharmacy and store standards as well.

### **Dollar Tree / Cashier**

OCT 2023 - NOV 2023 (SEASONAL), 66 STRATHY RD

### **Northumberland's BEST/ Child Care Provider**

JAN 2024 - SEPT 2024, 1040 DIVISION ST

- Child Development Knowledge: Understanding of developmental stages and needs of children.

- Behavior Management: Experience in managing and redirecting children's behavior
- Activity Planning: Ability to plan and execute ageappropriate educational and recreational activities.

Communication Skills:

Effective communication with children, parents, and colleagues.

- Patience and Empathy: Demonstrated patience and empathy in handling various child-related situations.
- Multitasking: Proficiency in managing multiple tasks and children simultaneously.

— **Foodland**

**Cobourg / Cashier**

SEPT 2024 - PRESENT, 990 DIVISION ST

## Education —

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**Holy Trinity Catholic Secondary School**

SEPT 2020 - JUNE 2021, COURTICE

**Cobourg Collegiate Institute**

SEPT 2021 - JUNE 2024, COBOURG

**Fleming College / Mental Health and Addictions Worker**

SEPT 2024- CURRENT: PETERBOROUGH, ON

## Qualifications

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- Ontario English Catholic Teachers Association award - June 2020
    - St. John Ambulance Babysitting Basic's - 2018
  - Bilingual Certified - 2024 • Smart Serve Certified - 2025
    - Standard First Aid CPR C + AED - 2025
    - Ontario Food Handler Course – 2025
    - Basics of Safeguarding Children – 2025