



Lanecia Clinton

CONTACT



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Houston, TX 77095



Linkedin.com/lanieclinton

EDUCATION

MASTER'S DEGREE
Psychology & Elementary
Education
Grambling State University
2019-2023

BACHELOR OF SCIENCE
Criminal Justice
Grambling State University
2014-2018

EXPERTISE

Process management

Customer interaction

Experience with virtual teaching,
webinars, or hybrid models

Project planning

Resource Management

Coaching and mentoring students or
colleagues to achieve their goals

PROFESSIONAL PROFILE

My ability to analyze data, adapt strategies, and engage effectively with stakeholders directly translates to roles requiring strong problem-solving, customer support, and project coordination skills. I am confident that my proactive approach, adaptability, and commitment to delivering quality outcomes will make me a valuable addition to your team.

EXPERIENCE

Classroom Facilitator | Lincoln Preparatory School
August 2020 – December 2023

- Develop and implement engaging, age-appropriate lessons and instructional activities.
- Tailor lessons to meet the diverse learning styles, needs, and abilities of students.
- Use a variety of teaching strategies, including lectures, discussions, hands-on activities, and digital tools, to enhance learning.
- Manage classroom dynamics, addressing disruptive behavior, and promoting respectful interactions.
- Assess student progress regularly through quizzes, tests, assignments, and informal observations.

Paraprofessional Coordinator | Lincoln Preparatory
August 2022 – May 2023

- Supervised and mentored a team of paraprofessionals, ensuring adherence to job responsibilities and professional development goals.
- Created and managed efficient schedules to optimize student support.
- Organize and deliver training sessions on instructional techniques, behavior management, and district policies.
- Support paraprofessionals in understanding and implementing Individualized Education Plans (IEPs) for students with special needs.
- Facilitate communication between paraprofessionals and teachers or administrators.



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SKILLS

TECHNICAL

Microsoft Office Suite

Outreach & event coordinator

Canva

Customer Service & Interpersonal
Communication

Project Management

PERSONAL

Organization

Analytical

Creativity

LANGUAGES

English (Native)

English

English

INTERESTS

Reading

Volunteering

Travel

Networking

Fitness

EXPERIENCE (Continued)

Special Education Specialist | Lincoln Preparatory

March 2019 – August 2020

- Collaborated with multidisciplinary teams to develop and implement individualized plans for student success.
- Provided direct support to educators and administrators, enhancing instructional strategies and intervention outcomes.
- Foster inclusion by ensuring that students with special needs can interact with their peers in both academic and social settings.
- Adapt classroom materials and activities to facilitate participation in the general education environment when appropriate.
- Attend IEP meetings to discuss student progress and any necessary adjustments to goals or accommodations.

Juvenile Justice Specialist | Swanson Center for Youth

December 2018 – January 2019

- Conducted one-on-one guidance and support for at-risk youth, developing strategies to address behavioral and emotional challenges.
- Maintained compliance with organizational standards and facilitated effective communication with external stakeholders.
- Respond to and de-escalate situations where juveniles may be at risk of self-harm or harm to others.
- Provide immediate intervention and support during emergencies, such as runaway incidents or potential conflicts.

ADDITIONAL ACTIVITIES

- Member, Alpha Kappa Alpha Sorority, Incorporated
- Member, Grambling University National Alumni Association (GUNAA)

REFERENCES

Rayla Thornton | Carnegie
Manager of School Partnerships
Raylatwilliamson85@gmail.com
832-343-8343

Fanese Cowan | Lincoln
Preparatory School
Assistant Dean of Success and
Compliance
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